

**APPLICATION PROCEDURE FOR ADMISSION
TO THE GRADUATE SCHOOL
(DOCTORAL COURSE) OF
MURORAN INSTITUTE OF TECHNOLOGY
(FOR FOREIGN STUDENTS)
DATE OF ENTRANCE: OCTOBER, 2010
APRIL, 2011**

**室蘭工業大学大学院工学研究科
博士後期課程
学生募集要項**

外国人留学生入試(Overseas Application)

2010 年度 10 月入学

2011 年度 4 月入学



Muroran Institute of Technology
27-1 Mizumoto-Cho,
Muroran, Hokkaido, JAPAN 050-8585
<http://www.muroran-it.ac.jp>

< To Applicants >

- © **You must discuss your research theme thoroughly with a faculty member whom you want to be your adviser before submitting your application.**

Regarding the Handling of Personal Information

This University (Muroran Institute of Technology) endeavors to protect personal information under Japanese law and rules of the University. Personal information sent with application documents will be used only for the selection of new students and to examine procedures for student selection.

In the case of admitted students, these documents will be used in course advising, student records, student advising, and in the provision of student support, tuition assistance and scholarships.

1. Number of Admissions

Division	Number of Admissions	
	DATE OF ENTRANCE: OCT, 2010	DATE OF ENTRANCE: APR, 2011
Architecture, Civil and Environmental Engineering	a few	a few
Production and Information Systems Engineering	a few	a few
Aerospace Engineering	a few	a few
Chemical and Materials Engineering	a few	a few
Engineering for Composite Function	a few	a few

2. Qualification

For those applying for entrance in October 2010 and who have a nationality other than Japanese, and satisfy one of the following conditions.

- 1) For those residing in Japan, the applicant must have a master's or professional degree or be a candidate for graduation with a master's or professional degree by September 2010.
- 2) For those residing in a foreign country, the applicant must have a master's or professional degree or be a candidate for graduation with a master's or professional degree by September 2010.
- 3) For those residing in Japan, the applicant must have a master's or professional degree with earned credits from a foreign correspondence course or be a candidate for graduation with a master's or professional degree in the same manner by September 2010.
- 4) For those residing in Japan, the applicant must have a master's or professional degree from a foreign educational institution with a graduate degree specified by the Minister of Education, Culture, Sports, Science and Technology or be a candidate for graduation with a master's or professional degree from the same institution by September 2010.
- 5) The applicant is recommended by the Minister of Education, Culture, Sports, Science and Technology.(Notification No.118 of the Ministry of Education, Culture, Sports, Science and Technology)
 - ① The applicant must be a university or college graduate, and have over two years experience in a university or research institute by September 2010, and have achievements equal to or higher than a master's degree recognized by the graduate school of Muroran Institute of Technology.
 - ② The applicant must have completed at least 16 years of formal education outside Japan, or a foreign correspondence course in Japan, and have over two years experience in a university or research institute by September 2010, and have achievements equal to or higher than a master's degree recognized by the graduate school of Muroran Institute of Technology.
- 6) The applicant has been recognized by the graduate school of Muroran Institute of Technology as being of equivalent status to a master's or professional degree and his/her is over 24 years old by September 30, 2010.

The applicant must be a junior college, technical college, or a vocational school graduate, and his/her age over 24 years by September 30, 2010, and have experience in research or business in the science and technology field, and have achievements such as published books, technical papers, academic lectures, business results and patents equal to or higher than a master's degree recognized by the graduate school of Muroran Institute of Technology.

Notes : A preliminary examination to determine qualification is necessary for those who want to make an application under the above 5) or 6), so they will need to complete the qualifying examination record (form specified by the graduate school of Muroran Institute of Technology). Attach a copy of any thesis and papers, as well as a copy of their graduation certificate. These documents must be sent to the Admission Division by May 21, 2010.

For those applying for entrance in April 2011 and who have a nationality other than Japanese, and satisfy one of the following conditions.

- 1) For those residing in Japan, the applicant must have a master's or professional degree or be a candidate for graduation with a master's or professional degree by March 2011.
- 2) For those residing in a foreign country, the applicant must have a master's or professional degree or be a candidate for graduation with a master's or professional degree by March 2011.
- 3) For those residing in Japan, the applicant must have a master's or professional degree with earned credits from a foreign correspondence course or be a candidate for graduation with a master's or professional degree in the same manner by March 2011.
- 4) For those residing in Japan, the applicant must have a master's or professional degree from a foreign educational institution with a graduate degree specified by the Minister of Education, Culture, Sports, Science and Technology or be a candidate for graduation with a master's or professional degree from the same institution by March 2011.
- 5) The applicant is recommended by the Minister of Education, Culture, Sports, Science and Technology.(Notification No.118 of the Ministry of Education, Culture, Sports, Science and Technology)
 - ① The applicant must be a university or college graduate, and have over two years experience in a university or research institute by March 2011, and have achievements equal to or higher than a master's degree recognized by the graduate school of Muroran Institute of Technology.
 - ② The applicant must have completed at least 16 years of formal education outside Japan, or a foreign correspondence course in Japan, and have over two years experience in a university or research institute by March 2011, and have achievements equal to or higher than a master's degree recognized by the graduate school of Muroran Institute of Technology.
- 6) The applicant has been recognized by the graduate school of Muroran Institute of Technology as being of equivalent status to a master's or professional degree and his/her age is over 24 years by March 31, 2011.

The applicant must be a junior college, technical college, or a vocational school graduate, and his/her age over 24 years by March 31, 2011. and have experience in research or business in the science and technology field, and have achievements such as published books, technical papers, academic lectures, business results and patents equal to or higher than a master's degree recognized by the graduate school of Muroran Institute of Technology.

Notes : A preliminary examination to determine qualification is necessary for those who want to make an application under the above 5) or 6), so they will need to complete the qualifying examination record (form specified by the graduate school of Muroran Institute of Technology). Attach a copy of any thesis and papers, as well as a copy of their graduation certificate. These documents must be sent to the Admission Division by July 2, 2010.

3 Application Procedures

(1) Registration period:

DATE OF ENTRANCE: OCT, 2010

Monday, June 21, 2010 — Friday, June 25, 2010

DATE OF ENTRANCE: APR, 2011

Tuesday, August 17, 2010 — Thursday August 19, 2010

(2) Documents to be Submitted

Documents to be submitted	Remarks
(A) Application Form	All items should be completed in full.
(B) photograph	The photograph of applicant with upper body facing front should be taken within 3 months of the date of application (size 4 cm X 3 cm). Paste it in the designated space.
(C) Photocopy of degree certificate or a statement that proves expected graduation	To be written by the president (dean) of the applicant's university (for those who have graduated, or will complete a master's degree or a professional graduate course). In the later case, a photocopy of the degree certificate must be submitted upon entrance into this institute.
(D) Transcript	Completely sealed official academic records from the university and graduate school (endorsed by the president or dean) of the institution where awards were, or will be, awarded.
(E) Letter of recommendation (① and ②)	① To be written by the president (dean) of the applicant's university or supervisor (only for those who are currently employed). 【free style】 ② To be written by faculty adviser who will accept the applicant. 【free style】
(F) Statement of reason for application	A paper stating the applicant's reason for applying to the doctoral course in Japanese (400 characters) or English (100 words).
(G) (Desirable) Plan of study	A paper stating the applicant's (desired) plan in our doctoral course in Japanese or English.
(H) Master's thesis and its Summary	One copy of each of the following must be provided. A summary stating an outline of the applicant's master's thesis in Japanese (2000 characters) or English (500 words). *DATE OF ENTRANCE: OCT, 2010 In the case of an applicant who will graduate from a master's course by September 2010, a paper stating the subject of the applicant's master's thesis and its progress in Japanese (2000 characters) or English (500 words) must be provided. In the case of an applicant who received or will receive professional degree by September 2010, a paper stating the outline of research progress in Japanese (2000 characters) or English (500 words) must be provided. *DATE OF ENTRANCE: APR, 2011 In the case of an applicant who will graduate from a master's course by March 2011, a paper stating the subject of the applicant's master's thesis and its progress in Japanese (2000 characters) or English (500 words) must be provided. In the case of an applicant who received or will receive professional degree by March 2011, a paper stating the outline of research progress in Japanese (2000 characters) or English (500 words) must be provided.
(I) Screening Fee	30,000 yen Students receiving the Japanese Government Scholarship do not need to pay this fee.

Notes : ① The documents for above items (A),(F),and (G) should be written on the designated form of our institute.

② For those applying according to 5) and 6) on the previous page, the documents

from above items (C),(D)concerning their master's course, and (H) are not necessary.

③ Incomplete application documents will not be accepted.

(3) Submission of application documents

Entrance Examination Section, Admission Division,
Muroran Institute of Technology
27-1 Mizumoto-cho, Muroran, Hokkaido, Japan 050-8585
TEL +81-143-46-5162 FAX +81-143-45-1381

(4) Screening Fee

The applicant needs to submit the required documents with screening fee of 30,000 yen within the periods as shown below by Telegraphic Transfer.

- Telegraphic Transfer
- Advise and Pay
- Bank Transfer Fee : Payer's Responsibility

BANK ACCOUNT TO BE SENT	
Bank	NORTH PACIFIC BANK,LTD
Branch	NAKAJIMACHO BRANCH
SWIFT code	NORPJPJP
Account No.	3 9 6 8 5 4 8
Account name	NATIONAL UNIVERSITY CORPORATION MURORAN INSTITUTE OF TECHNOLOGY
Screening fee	30,000 yen

Payment Periods	DATE OF ENTRANCE: OCT, 2010 From Monday, June 7,2010 to Monday, June 21,2010
	DATE OF ENTRANCE: APR, 2011 From Tuesday, August 3,2010 to Tuesday, August 17,2010

Notes : * All bank charges shall be borne by the remitter including transaction charges of paying banks.

* Students receiving the Japanese Government Scholarship do not need to pay this fee.

(5) Points to keep in mind regarding the application procedures

(A) Except for the following reasons, the screening fee will not be returned:

In the case that the screening fee was paid, but no application documents were submitted nor received by the institute, or in the case that the screening fee was paid in duplicate. In either of these cases, request for the return of the screening fee as soon as possible.

For questions regarding, the return of the screening fee contact:

Entrance Examination Section, Admission Division,
Muroran Institute of Technology
27-1 Mizumoto-cho,Muroran, Hokkaido, Japan 050-8585
TEL +81-143-46-5162 FAX +81-143-45-1381

(B) The application will not be accepted if the screening fee has not been paid.

(C) No changes may be made in the division which applicant majors after the application has been accepted.

(D) Notify the Entrance Examination Section by phone or fax as soon as possible, if there are any changes to the contact information of the applicant.

4. Screening Procedures

The screening will be done on the basis of the application documents submitted.

5. Announcement of the Screening Result

DATE OF ENTRANCE: OCT, 2010

10:00 a.m. on Friday, July 23, 2010. (Tentative)

DATE OF ENTRANCE: APR, 2011

10:00 a.m. on Friday, September 17, 2010. (Tentative)

The examination numbers of successful applicants will be posted on the bulletin board in the 1st floor lobby of the main lecture building at Muroran Institute of Technology (the building directly across from the main entrance to the institute), as well as on the institute's web page regarding examination results. In addition, a notice will be sent to all successful applicants by express mail. Unsuccessful applicants will not be notified.

6. Registration

Registration period:

DATE OF ENTRANCE: OCT, 2010

Wednesday, July 28, 2010 — Friday, August 6, 2010
(excluding Saturday and Sunday)

DATE OF ENTRANCE: APR, 2011

Monday, February 7, 2011 — Thursday, February 10, 2011

Applicants who have successfully passed the screening should submit the completed application form and necessary documents within the specified application periods. Detailed information about the necessary documents, and payment of entrance and tuition fees, will be indicated in the institute enrollment information after the announcement of the Screening Result.

Admission and Tuition fees

- Admission fee: 282,000 yen 【estimated】
- Tuition fee : 267,900 yen 【estimated half year】
(535,800 yen 【estimated a year】)

7. Date of Entrance

DATE OF ENTRANCE: OCT, 2010

October 1, 2010

DATE OF ENTRANCE: APR, 2011

April 1, 2011

8. The Exemption and Postponement of the Entrance Fee and Tuition Fee

1. The exemption of the entrance fee will be approved for:
Those who are admitted to our Graduate School, and for whom it is difficult to pay the entrance fee, as well as those whose academic performance is judged excellent.
2. Postponement of the entrance fee will be approved for:
Those who are admitted to our Graduate School, and for whom it is difficult to pay the entrance fee within the admission period, as well as whose academic performance is judged excellent.
3. Those whose application form for the exemption and postponement has been accepted do not need to pay, until its approval or non-approval has been decided. If the applicant pays the fee before the decision, their application for the exemption or postponement is nullified.
4. Those whose application form for the exemption and postponement has been accepted must pay the entrance fee in case of being declined after the registration.
5. The exemption and postponement of the tuition fee
Students will be informed and advised in detail regarding exemption and postponement of the tuition fee in documents related to admissions.

Request for Documents and Queries Concerning The Exemption and Postponement of the Entrance Fee and Tuition Fee should be addressed to:

Welfare Section, Student Affairs Division, Muroran Institute of Technology
27-1 Mizumoto-cho, Muroran, Hokkaido, Japan 050-8585
TEL +81-143-46-5129, 5130
Office Hour: 8:30 – 17:15 (except 12:00 – 13:00) (Weekdays only)

12. 職歴 Employment Record

職 場 名 Name of Company or Employer	所 在 地 Location	勤 続 期 間 Period of Employment
		From to
		From to

13. 家族状況 Family

氏 名 Name	続 柄 Relationship	年 齢 Age	職業又は学校名 Occupation or Name of School

14. 日本語の知識 Proficiency in Japanese Language

解読力 Reading	優 <input type="checkbox"/> Excellent	良 <input type="checkbox"/> Good	可 <input type="checkbox"/> Fair	不可 <input type="checkbox"/> Poor
会話力 Speaking	優 <input type="checkbox"/> Excellent	良 <input type="checkbox"/> Good	可 <input type="checkbox"/> Fair	不可 <input type="checkbox"/> Poor
筆記力 Writing	優 <input type="checkbox"/> Excellent	良 <input type="checkbox"/> Good	可 <input type="checkbox"/> Fair	不可 <input type="checkbox"/> Poor

日本語の学習歴 Japanese Language Background, if any

学 習 機 関 名 Name of Institution	所 在 地 Location	学 習 期 間 Period of Study
		From To
		From To
		From To

15. 外国語の知識 Proficiency in Foreign Language

English	優 <input type="checkbox"/> Excellent	良 <input type="checkbox"/> Good	可 <input type="checkbox"/> Fair	不可 <input type="checkbox"/> Poor
French	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
German	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Spanish	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor
Other ()	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor

